



By-laws
of the Association des producteurs de films
et de télévision du Québec

Article I Name

The name of the organization shall be the Association des producteurs de films et de télévision du Québec, abbreviated APFTQ.

Article II Objectives

The objectives of the APFTQ shall be to promote, protect and defend the common interests of all members involved in the Quebec film and television industry. In addition, the APFTQ shall ensure that its members uphold the highest possible standards of quality in all areas of this industry having to do chiefly with production.

Article III Head Office and Corporate Seal

3.01 The head office of the APFTQ shall be located in Montreal, in the Province of Quebec.

3.02 The corporate seal of the APFTQ shall be in the form impressed in the margin hereof.

Article IV Composition and Governance
of the APFTQ

The APFTQ represents the entire independent film and television production industry in Quebec. It is composed primarily of six (6) sections representing the members' various areas of activity and is managed by a board of directors ("the Board") seconded by a person holding the position of president and chief executive officer ("the President and CEO").

The six (6) sections are:

1. Television section
2. Feature Film section
3. Documentary section
4. Animation section
5. Commercial section
6. Variety section



Article V Membership

5.01 *Eligibility.* A member of the APFTQ shall be any individual or corporation that is accredited by the Board upon recommendation by the President and CEO, adheres to the APFTQ's objectives, agrees to respect its By-laws and Code of Ethics, undertakes to pay the membership fees set in accordance with the By-laws and meets the conditions set out below.

5.02 *Member Delegates.* Any corporation accredited as a member by the Board shall name duly authorized delegates to act on its behalf in exercising its privileges, rights, duties and obligations. Such delegates shall be active, full-time employees of the member. They may hold any office of the APFTQ for as long as they remain delegates of a corporate member in good standing.

However, only one delegate per corporate member in good standing shall be entitled to vote at general membership and section meetings. Different delegates may vote at different meetings.

5.03 *Membership Categories.* The APFTQ has five (5) membership categories:

- Regular Members
- Trainee Members
- Permittee Members
- Associate Members
- Honorary Members

All members shall belong to one of these categories.

5.04 *Regular, Trainee or Permittee Members.* May become a Regular, Trainee or Permittee member any corporation that is engaged in the activities of one of the APFTQ's six (6) sections in Quebec; whose officers (president, vice-president, secretary and treasurer) adhere to the APFTQ Code of Ethics; and that oversees the creation, financing, production, direction, administration, promotion and distribution of audiovisual productions covered by one of these sections. A company working in multiple areas of the industry may become a member of multiple sections:

- a) *Regular Members.* May become a member in this category any corporation that the Board, upon recommendation by the President and CEO, deems to be substantially engaged in any of the abovementioned activities in Quebec and that meets the minimum requirements set out in Appendix A hereto.



- b) *Trainee Members.* May become a member in this category any corporation that the Board, upon recommendation by the President and CEO, deems to be newly engaged in any of the abovementioned activities in Quebec and that meets the requirements set out in Appendix B hereto.

A corporation may become a Trainee member only if it does not meet the requirements for becoming a Regular member prescribed herein.

- c) *Permittee Members.* May become a member in this category, for the purposes of a specific production, any corporation that is not a Regular member or a Trainee member, that is undertaking a film or television production for a limited period of time and that is accredited by the Board or by a permanent employee of the APFTQ designated to do so by the Board.
- d) The term “corporation” in this Article designates an independent production company, i.e., a company that, *de jure* or *de facto*, directly or indirectly, does not control or is not controlled by a holder of a CRTC broadcasting licence.
- e) Any subsidiary that is wholly owned by a Regular or Trainee member of the APFTQ or whose stock ownership (shareholders and proportions) is identical to that of a Regular or Trainee member shall automatically share the membership status of its parent company with respect to application of the collective agreements signed by the APFTQ. However, such subsidiaries shall not have an individual right to vote; only their parent companies, provided they are Regular members in good standing, shall be entitled to vote.

5.05 *Associate Members.* The Associate Members category includes two divisions: Production Administrator and Corporate Administrator. May become an Associate member of the APFTQ:

- a) In the Production Administrator division, any person who works on an individual basis as a line producer, production manager or production accountant, adheres to the APFTQ Code of Ethics and is deemed by the Board to satisfy the minimum requirements set out in Appendix C hereto.
- b) In the Corporate Administrator division, any administrator of a Regular, Permittee or Trainee member of the APFTQ, for as long as this corporation belongs to the APFTQ. Such Associate members are exempt from paying the Associate membership fee and completing and signing a membership renewal application separate from that of the corporation they administer.



5.06 *Honorary Members.* The Board may grant Honorary membership to any person it deems appropriate to honour in this manner or in recognition of services rendered to the production community.

5.07 *Member Duties.* All members shall undertake to comply with the APFTQ By-laws and any other regulation adopted by the General Assembly of members (“the Assembly”), to abide by its Code of Ethics and to pay the prescribed membership fees in a timely manner.

In addition, Regular and Trainee members shall be bound, for all of their productions, by the various collective agreements signed between the APFTQ and the artists’ associations recognized in Quebec. Permittee members shall be bound by these same agreements for the production for which they become members.

5.08 *Voting Rights and Meetings.* Regular, Trainee, Honorary and Associate members shall be entitled to attend the general meetings of the APFTQ and the meetings of the sections to which they belong. However, only Regular members shall be entitled to vote at these meetings.

Any resolution passed at a section meeting must be ratified by the Board or by the Assembly in order to take effect.

Associate members in the Production Administrator division shall be entitled to attend the meetings of their division and to vote at these meetings. However, any resolution passed at these meetings must be ratified by the Board or by the Assembly in order to take effect.

5.09 *Membership and Renewal.* Any application for Regular, Trainee or Associate membership must comply with these By-laws.

Applications also must be accompanied by recommendations from three (3) Regular members in good standing able to attest the applicant’s experience relevant to obtaining the requested member status. Regular members may not provide letters of recommendation if one of their representatives, administrators or delegates sits on the Board of the APFTQ.

However, these recommendations shall not be required for members in good standing wishing to register in additional membership categories.

At the beginning of its fiscal year, the APFTQ shall send each member a membership renewal form, which must be duly completed and signed and promptly returned to the APFTQ.



In the event that a member no longer meets the minimum requirements set out herein, the Board, upon recommendation of the Membership Committee and after giving the member the opportunity to be heard, may revise the member's status, revoke its membership or turn down its application for renewal.

5.10 *Resignation.* Any member may resign by serving written notice to the Secretary-Treasurer of the APFTQ. Resignation shall take effect once accepted by the Board and shall automatically terminate the member's rights and obligations.

5.11 *Membership Fee.* Membership fees (basic and additional) shall be payable on receipt of the assessment notice. The fees shall be set by the Board at the beginning of each fiscal year.

Trainee members shall be exempt from the annual basic fee.

5.12 *Special Assessment.* The Board may decide to levy a special assessment to be paid by the members for any reason it deems expedient and necessary. However, this decision must be ratified by the Assembly.

5.13 *Suspension and Expulsion.* The Board, by resolution, may suspend for a given period or permanently expel any APFTQ member in violation. The Board may not so resolve without first giving the member the opportunity to be heard. The Board's decision shall be final and not subject to appeal.

5.14 *Default.* A member in default shall be defined as one that:

- a) does not abide by the Code of Ethics of the APFTQ; or
- b) does not abide by these By-laws; or
- c) is no longer able to engage in the activities for which the APFTQ has been formed; or
- d) does not comply with the payment and fee collection policy enacted by the Board; or
- e) is detrimental to the functioning of the APFTQ.

5.15 *Violation of the Code of Ethics.* In the event of any alleged violation, the Board, upon submission of a complaint and in accordance with the Code of Ethics, shall delegate its investigative powers to the Complaint Review Committee and, as needed, to the Disciplinary Committee.

5.16 *Consequences.* Suspension is a temporary measure that allows for the correction of a member's violation. While in effect, it shall entail the loss of



all rights and privileges, notably the right to vote, the right to attend general meetings and the right to APFTQ services, unless otherwise decided by the Board. However, the Board shall reserve the right to impose conditions that the member must meet in order to recover all rights and privileges lost as a result of suspension.

Expulsion is a permanent measure that entails the loss of member status. As a result, expelled members shall lose all rights and privileges relating to membership in the APFTQ.

- 5.17 *Non-payment of Fees.* Article 5.13 notwithstanding, members that fail to pay the basic fee within sixty (60) days of receipt of notice to do so shall be suspended automatically and until the default is corrected.

Article VI General Meetings of Members

- 6.01 *Annual Meetings.* The annual general meeting of the members shall be held on a date set by the Board each year and falling within five (5) months of the end of the APFTQ's preceding fiscal year. It shall be held at the head office of the APFTQ or at any other location determined by the Board.
- 6.02 *Special Meetings.* The Chair of the Board ("the Chair") or three (3) Directors may call a special general meeting at any time. As well, the Secretary-Treasurer shall call a special general meeting of the members within eight (8) days of receipt of a written request to this effect signed by at least ten (10%) percent of the voting members in good standing and stating the purpose and objects of such meeting.
- 6.03 *Notice of Meetings.* A notice stating the date, time, place and business of any general meeting shall be sent at least five (5) days before the scheduled date. This notice may be delivered by hand, mail, telegram or fax and shall be sent to each member's address or fax number recorded on the books of the APFTQ or to the member's last known address.
- 6.04 *Waiver of Notice.* A meeting of the members may be held without notice for any purpose at any time and at any place providing that all voting members entitled to receive notice are present or, if absent, waive notice in writing. Any member may waive notice of any meeting or any irregularity therein.
- 6.05 *Omission of Notice.* The accidental omission of notice of any meeting or the non-receipt of such notice by a member shall not invalidate any resolution passed or any proceedings taken at any meeting of members.
- 6.06 *Rights and Decisions*



- a) The Assembly is the supreme body of the APFTQ. Among other things, it holds the power to approve the budgets and year-end financial statements and to make all decisions concerning amendments to the statutes and by-laws of the APFTQ.
- b) The first order of business at any general meeting shall be to elect a presiding chair, who shall not be entitled to vote.
- c) All business submitted to the Assembly shall be decided by a simple majority vote. Corporations with delegates in multiple sections shall be entitled to a single vote at general meetings.
- d) At meetings, if a poll is requested on any matter, it shall be taken immediately or after adjournment, as directed by the presiding chair. The result of the poll shall constitute a resolution of the meeting. A call for a poll may be withdrawn.
- e) Pursuant to Part III of the *Quebec Companies Act*, voting by proxy shall not be permitted.
- f) If requested by a voting member in good standing, the poll on a matter submitted to the Assembly shall be taken by secret ballot. For this purpose, the members in good standing present shall choose two (2) scrutineers, who shall not be entitled to vote.
- g) Any decision concerning the conditions of eligibility for membership in the APFTQ must be submitted to the Assembly.

6.07 *Adjournment.* The presiding chair, with the consent of the members present, may adjourn the meeting *sine die*, and no notice of such adjournment need be given. Any business of the meeting left unfinished may be transacted at any adjourned meeting.

6.08 *Quorum.* Twenty (20) voting members in good standing having been duly and legally called to a meeting shall constitute the quorum necessary to transact any business concerning the APFTQ. The foregoing notwithstanding, the quorum shall be equal to no more than twenty (20%) percent of the total number of voting members of the APFTQ.

6.09 *Vote by Fax.* In the interest of expediency, the President and CEO may ask all Regular members to vote by fax on an agreement in principle reached by a negotiating committee dealing with one or more labour relations issues, and this shall replace the holding of a general meeting.

However, such votes may be taken only if the ballot sent to each Regular member is accompanied by a memo explaining the issue(s) in question and



giving the members a minimum of eight (8) days to return their completed ballot to the APFTQ.

The ballot shall also indicate that the member may request that a general meeting be held on the issue(s) by serving written notice to this effect to the APFTQ within eight (8) days of receipt of the ballot.

The result of such votes shall be valid only if, within the prescribed timeframe, no member requests that a general meeting be held on the issue(s) in question. Otherwise, a general meeting shall be called.

Furthermore, such votes shall be valid only if the number of completed ballots effectively returned to the APFTQ is equal to the required quorum.

The result of such votes by fax shall be sent to all the members as soon as possible.

Article VII Board of Directors, Officers and Administrators

7.01 *Eligibility.* All delegates of a Regular member shall be eligible to serve as Directors for as long as they remain delegates of the member and no other delegate of this Regular member holds or is a candidate for a position on the Board of Directors of the APFTQ..

7.02 *Chair of the Board.* At the annual general meeting, the Assembly shall first elect the Chair from among the Regular member delegates having declared their candidacy in accordance with these By-laws.

7.03 *Directors.* At the annual general meeting, the six (6) sections shall elect Directors, from among the Regular member delegates having declared their candidacy in accordance with these By-laws, to any of the following positions that have become vacant by reason of term expiry or Board appointment pursuant to Article 7.13. The mandate of these Directors shall be to officially represent their respective sections in different activities and on the Board.

Television section:	three (3) Directors
Feature Film section:	two (2) Directors
Documentary section:	two (2) Directors
Animation section:	one (1) Director
Commercial section:	one (1) Director
Variety section:	one (1) Director



In addition to these Directors representing the sections, there shall be two (2) other Director positions, namely:

One (1) Director elected from among the delegates of Regular members satisfying the definition of a “regional production company” set out in Appendix D hereto who have declared their candidacy in accordance with these By-laws.

One (1) Director elected from among the delegates of Regular members satisfying the definition of an “emerging production company” set out in Appendix E hereto who have declared their candidacy in accordance with these By-laws.

7.04 *Nominations.* All nominations must be submitted in writing, supported by two (2) Regular members in good standing and forwarded by mail or fax, along with a brief career resume, to the head office of the APFTQ no later than 30 days prior to the end of the APFTQ’s fiscal year. To this end, the APFTQ shall send a nomination form to all Regular members in good standing.

7.05 *Elections.* The Chair shall be elected at the annual general meeting by a vote of all voting members (i.e., one vote per corporation) present.

The Directors representing the sections shall be elected at the annual general meeting by a vote of each section concerned. Only Regular members duly registered in a section shall be entitled to vote for the Directors representing that section.

The Director representing the regional production companies shall be elected by a vote of the Regular members qualifying as a “regional production company,” as defined in Appendix D hereto. The election shall be held by mail within thirty (30) days of the close of the nominating period.

The Director representing the emerging production companies shall be elected at the annual general meeting by a vote of all voting members present.

The elections shall be held by secret ballot.

7.06 *Vice-Chairs and Secretary-Treasurer.* Following each annual general meeting, the elected Directors shall elect from among themselves one (1) Vice-Chair Television and one (1) Vice-Chair Cinema and one (1) Secretary-Treasurer.

7.07 *President and CEO.* The members of the Board shall appoint the President and CEO.



7.08 *Composition of the Board.* The Board shall be composed as follows: the Chair elected by the Assembly and the twelve (12) Directors elected pursuant to Article 7.03.

7.09 *Powers.* The Board shall exercise all the powers of the APFTQ and may do all acts that the APFTQ is authorized to do, with the exception of those expressly reserved to the Assembly by law or by the By-laws of the APFTQ.

7.10 *Meetings.* The Board shall meet at least six (6) times a year or as convened by the Chair or by any two (2) Directors. A notice of meeting shall be sent out by the President and CEO or the Secretary-Treasurer and shall be delivered, mailed, faxed or e-mailed to each Director at least forty-eight (48) hours prior to the date of the meeting. However, meetings of the Board may be held without notice provided that all the members of the Board are present or that those absent waive notice or are away. Any member of the Board may waive notice of a meeting or ratify any irregularity in a meeting or in the notice thereof.

7.11 The members of the Board, if they so decide unanimously, may hold meetings by electronic means, notably by conference call. In such cases, the President and CEO or any other person designated to do so by the Board shall be permitted to record the meeting.

7.12 *Length of Term of Chair and Directors.*

Any Chair elected pursuant to Article 7.02 shall assume office at the close of the meeting at which he or she is elected and shall remain in office until the first annual general meeting thereafter

Any Director elected pursuant to Article 7.03 shall assume office at the close of the meeting at which he or she is elected and shall remain in office until the second annual general meeting thereafter.

7.13 *Vacation of Office.* The office of Director or Chair shall be vacated *ipso facto*:

- a) upon the death of the Director or the Chair;
- b) upon the removal of the Director or the Chair;
- c) upon the disqualification of the Director or the Chair;
- d) upon written notice of the Director's or the Chair's resignation received by the APFTQ;
- e) if the position is not filled at an annual general meeting;



- f) upon the bankruptcy of the Director or the Chair or of the corporate member represented by the Director or the Chair.
- 7.14 In the event of a vacancy among the twelve (12) Directors, the Board shall appoint as a replacement the delegate of a Regular member pursuant to the criteria set forth in Articles 7.01 and 7.03 and consistent with the position to be filled. This person shall hold the vacated office until the next annual general meeting.
- 7.15 *Quorum.* Seven (7) voting members shall constitute the quorum for meetings of the Board.
- 7.16 *Vote.* The matters submitted to the Board shall be decided by a simple majority vote. The President and CEO shall not be entitled to vote, and the Chair's vote shall be preponderant in the event of a tie.
- 7.17 *Chair.* The Chair shall convene and preside at the meetings of the Board, ensure implementation of the Board's decisions and represent the APFTQ.
- 7.18 *President and CEO.* The President and CEO shall be the principal administrator and spokesperson of the APFTQ and shall fulfil the duties and obligations normally devolved to this position.
- 7.19 *Length of Term of Officers.* The term of office of the Chair, Vice-Chairs and Secretary-Treasurer shall expire on the date of the first annual general meeting following the date of their election. These terms shall be renewable.
- 7.20 The length of the President and CEO's appointment shall be determined by the Board.
- 7.21 *Officer Vacancies.* The members of the Board shall fill any vacancy in the offices of Vice-Chair and Secretary-Treasurer. In the event the office of Chair is vacated, a special general meeting shall be called to fill the vacancy.
- 7.22 *Executive Committee.* The Board, if so authorized by a by-law duly adopted by a vote of at least two thirds (2/3) of the members present at a special general meeting, may form from among its members an executive committee composed of at least three (3) Directors. This committee may exercise the powers of the Board delegated by this by-law, subject to the restrictions contained therein and to other by-laws that the Directors may enact from time to time.
- 7.23 *Membership Committee.* The Board may form a Membership Committee composed of persons with recognized industry expertise who are not members of the Board.



The mandate of the Membership Committee shall include the following duties, among others:

- a) make recommendations to the Board regarding membership renewals and non-renewals;
- b) make recommendations to the Board regarding equivalencies;
- c) make recommendations to the Board regarding the admission of new members, as required by the Board.

Article VIII Section and Division Meetings

- 8.01 Each section shall hold at least one (1) section meeting a year.
- 8.02 Each section may form an executive committee to be chaired by its representative, or one of its representatives, elected to the Board.
- 8.03 The Production Administrator division of the Associate Members category shall hold at least two (2) division meetings a year.
- 8.04 The Production Administrator division of the Associate Members category may form an executive committee, which shall include at least one (1) representative of each profession belonging to this division.

Article IX Advisory Committees

The Board may form advisory committees composed of members from various areas of activity.

Article X Directors

- 10.01 *Remuneration.* The Directors shall serve without remuneration but shall be entitled to reimbursement of travel and other expenses incurred in administering the affairs of the APFTQ. The Directors shall determine the remuneration and other benefits to which the President and CEO is entitled.
- 10.02 *Contracts with the APFTQ.* No Director shall be precluded from entering into a contract with the APFTQ by virtue of his/her office or duties. A simple declaration of the Director's or the represented member's interest in the contract shall validate the contract, and the APFTQ shall require no disclosure of the benefits involved. However the Director concerned shall withdraw



Powers. The Board may, as it deems expedient:

- a) borrow on the credit of the APFTQ;
- b) issue debentures or other securities and pledge or sell them at such prices as it may deem appropriate;
- c) notwithstanding the provisions of the *Civil Code of Quebec*, hypothecate, mortgage or pledge any real or personal property of the APFTQ, present or future, to secure the payment of such debentures and other securities, or to provide only a part of these guarantees for the said purposes; and it may constitute the abovementioned hypothec, mortgage or pledge by trust deed, pursuant to sections 23 and 24 of the *Special Corporate Powers Act* (R.S.Q. 1977, c. P-16) or in any other manner;
- d) hypothecate or mortgage the real property or pledge or otherwise charge in any manner the personal property of the APFTQ, or provide these various kinds of guarantee, to secure the payment of loans made otherwise than by the issue of debentures, as well as the payment or performance of any other debt, contract and obligation of the APFTQ.

Article XIV Banking By-law

The Directors of the APFTQ are hereby authorized, from time to time, to:

- a) borrow money on the credit of the APFTQ, in such amounts and on such terms and conditions as may be deemed appropriate, in the form of loans or advances or by means of overdrafts or otherwise;
- b) issue debentures or other securities of the APFTQ;
- c) pledge or sell these debentures or other securities for the amounts and at the prices that may be deemed appropriate;
- d) hypothecate, assign or mortgage all or part of the property, real or personal, moveable or immovable, and assets of the APFTQ, present or future, or to grant as collateral to guarantee any indebtedness contracted or to be contracted or any obligation or undertakings of the APFTQ, present or future;
- e) delegate to such Directors of the APFTQ as the Board may designate all and any of the abovementioned powers to such extent and in such manner as the Directors may determine..

This By-law shall remain in full force and effect and shall bind the APFTQ vis-à-vis any party acting in respect thereof until such time as that party has received and acknowledged receipt in writing of a copy of a by-law repealing



or replacing this By-law, certified by the Secretary-Treasurer of the APFTQ and bearing its seal.

Article XV Interpretation

- 15.01 *Terminology.* Unless otherwise specified or required by the context, the singular shall include the plural and vice versa herein.
- 15.02 *Language.* The language of the APFTQ shall be French.
- 15.03 *Legal Reference.* Any reference to these By-laws or to any Act or any Section of an Act shall extend and apply to all amendments made to such Acts, Sections or By-laws.

Last updated: June 1st, 2007



APPENDIX A

MINIMUM REQUIREMENTS FOR REGULAR MEMBERSHIP

Before making a recommendation to the Board, the President and CEO shall ensure that any corporate entity submitting an application for Regular membership meets each and every one of the following requirements:

1. At least one owner-director or owner-administrator of the corporate entity has acted as principal producer, project developer and production manager or executive producer with a stake in production profits and losses, accumulating the following experience in each section for which membership is requested:

Television: Has produced and had aired by or sold to a conventional or educational broadcaster or a specialty or pay service:

- at least fifteen (15) hours of major drama programming

or

- at least twenty-five (25) hours of other drama programming

or

- at least fifty (50) hours of comedy or magazine show programming

Variety: Has produced at least fifty (50) hours aired by or sold to a conventional or educational broadcaster or a specialty or pay service

Documentary: Has produced at least three (3) one-off documentaries or two (2) documentary series theatrically released and/or aired by or sold to a conventional or educational broadcaster or a specialty or pay service

Feature film: Has produced two (2) feature films theatrically released

Animation: Has produced at least one hundred and fifty (150) minutes aired by or sold to a conventional or educational broadcaster or a specialty or pay service

Commercials: Has at least two (2) years of managerial experience in commercial production



2. The applicant has submitted a fully completed membership application.

The Board may recognize equivalencies upon recommendation by the Membership Committee.

The applicant is solely responsible for demonstrating that the minimum requirements for Regular membership are met.



APPENDIX B

MINIMUM REQUIREMENTS FOR TRAINEE MEMBERSHIP

Before making a recommendation to the Board, the President and CEO shall ensure that any corporate entity submitting an application for Trainee membership meets each and every one of the following requirements:

1. The applicant is a corporate entity operating in Quebec and newly engaged in one of the activities recognized in the preamble to Article 5.04 of the By-laws.
2. The applicant has financial ties to a Regular member.
3. The applicant has submitted a fully completed membership application.

The applicant is solely responsible for demonstrating that the minimum requirements for Trainee membership are met.



APPENDIX C

MINIMUM REQUIREMENTS FOR ASSOCIATE MEMBERSHIP – PRODUCTION ADMINISTRATOR DIVISION

Before making a recommendation to the Board, the President and CEO shall ensure that anyone submitting an application for Associate membership in the Production Administrator division meets each and every one of the following requirements:

1. The applicant is not a member of a union or an artists' association recognized by the Commission de reconnaissance des associations d'artistes et des associations de producteurs du Québec.
2. The applicant has acted as line producer, production manager or production accountant for the following, in each section for which membership is requested:

Television: - at least fifteen (15) hours of major drama programming
or
- at least twenty-five (25) hours of other drama programming
or
- at least fifty (50) hours comedy or magazine show programming

Variety: at least fifty (50) hours aired by or sold to a conventional or educational broadcaster or a specialty or pay service

Documentary: at least three (3) one-off documentaries or two (2) documentary series theatrically released and/or aired by or sold to a conventional or educational broadcaster or a specialty or pay service

Feature film: at least two (2) feature films theatrically released

Animation: at least one hundred and fifty (150) minutes aired by or sold to a conventional or educational broadcaster or a specialty or pay service

Commercials: experience totalling at least two (2) years

3. The applicant has submitted a fully completed membership application.

The Board may recognize equivalencies upon recommendation by the Production Administrator division of the Associate Member category.



The applicant is solely responsible for demonstrating that the minimum requirements for Associate membership in the Production Administrator division are met.



APPENDIX D

REGIONAL PRODUCTION COMPANY

For the purposes of applying Article 7.03 of the APFTQ By-laws, the expression “regional production company” shall mean any Regular member satisfying the following criteria:

- Does not operate in film or television production primarily in the Montreal region during the fiscal year in which the election is held nor during the 24 months preceding the election year;
- Is not in any way or at any time directly or indirectly controlled by a company or companies operating in film or television production primarily in the Montreal region during the fiscal year in which the election is held nor during the 24 months preceding the election year;
- The “Montreal region” is defined as the area within a 150-km (measured as road travel) radius of the Papineau metro station.



APPENDIX E

EMERGING PRODUCTION COMPANY

For the purposes of applying Article 7.03 of the APFTQ By-laws, the expression “emerging production company” shall mean:

Any Regular member whose cumulative experience, through its owner-directors or owner-administrators acting as principal producer, project developer and production manager or executive producer with a stake in production profits and losses in any of the following types of production, is, in the fiscal year preceding the election year, equal to or less than:

- Television:** Has produced and had aired by or sold to a conventional or educational broadcaster or a specialty or pay service:
- 30 hours of major drama programming; or
 - 50 hours of other drama programming; or
 - 100 hours of comedy or magazine show programming.
- Variety:** Has produced 100 hours aired by or sold to a conventional or educational broadcaster or a specialty or pay service.
- Documentary:** Has produced 6 one-off documentaries or 4 documentary series theatrically released and/or aired by or sold to a conventional or educational broadcaster or a specialty or pay service.
- Feature film:** Has produced 4 feature films theatrically released.
- Animation:** Has produced 300 minutes aired by or sold to a conventional or educational broadcaster or a specialty or pay service.
- Commercials:** Has 4 years of managerial experience in commercial production